



Clergy Tax Preparation Fee Schedule

Effective January 1, 2022

Federal Form 1040 package	\$215
Includes the following:	
Schedule B – Interest and Dividends	
Schedule C – Clergy Income from Ministerial Services (Weddings and Funerals, Speaking, etc.)	
Schedule SE – Clergy Self Employment Tax	
Form ES – Estimated Tax (Federal)	
Spouse W-2 on joint return	
Electronic Filing	
Additional forms (most)	\$20 each
Clergy Couple Federal Form 1040 package	\$265
Includes same items as above, plus one additional Sch C for Ministerial Services income, and additional Sch SE	
State Return (ea), including estimated tax	\$75
If Local tax return is required, additional \$20 charge applies	
Sch A – Itemized deductions	\$50
Sch C (or F) – Business (or Farm) Income not included in 1040 pkg	\$50
New client depreciation schedule set up, additional charge will apply	
Excess of 6 - 1099-Misc forms, additional charge will apply	
Sch D - Capital Gains and Losses (up to 5 stock transactions)	\$50
Additional charges apply with multiple broker account statements and/or more than 5 stock transactions.	
Sch E – Rental Income, one property	\$50
Additional charges apply with each additional property	
New client depreciation schedule set up, additional charge will apply	
K-1 from Estate or Partnership	\$30 each

Amended Return, returning client	\$100 each
Amended Return, new client	\$175 each
Filing extension, at client request	\$30

Clients are encouraged to upload digital tax return documents and files through the SecureFilePro system.

Clients requesting paper tax returns and/or documents be mailed back to them will be charged a **Shipping Fee of \$15**.

Free tax return consultation by appointment will be available through February 28.

Drop-off and Pick-up times will be available throughout the tax season without appointment M-F from 4pm-6pm.

Early Bird Discount of 5% applied for information received before March 1.

For new clients, a \$150 deposit is required in advance of tax preparation.

Year-round services are available, including:

Tax planning, consultation, new or revised estimates	\$100/hour
Representation, tax notices	\$150/hour
Audit, collections	\$200/hour